

Valley City-Barnes County Development Corporation Board Meeting

Monday, June 8, 2015

6:45 a.m., Regional Technology Center, 415 Winter Show Road (Large Conference Room)

PRESENT: Paige Bjornson, Tony Kobbervig, George Gaukler, Tisa Mason, Wade Bruns, Mary Simonson, Luke Trapp, Bill Carlblom, Bobby Koepplin, JoAnn Hooper, Jennifer Feist and Alicia Hoffarth

ABSENT: Josh Kasowski, Leighton Smith, and Mike Metcalf

EX-OFFICIO: Matt Pedersen, City Commission; Chad Petersen, KLJ; and Keith Andersen, ICTC

President Paige Bjornson called the meeting to order at 6:45 a.m.

MINUTES: Mary Simonson moved to approve the May 18th minutes as submitted. Tisa Mason seconded. Motion carried unanimously.

FINANCIAL STATEMENTS: Membership-\$3,400 is still need to reach budget; Regional Technology Center includes improvements and \$55,000 intercompany loan, the operating cash balance is \$17,000; Valley City Development Corporation-Cash balance is \$20,000, monthly operating \$4,500; Tech II (Eagle Creek)-Current, cash \$295,000 less \$55,000 loan to Regional Technology Center; New Industrial Park Building-\$23,700, monthly operating \$4,500-\$5,000. George Gaukler moved to approve financial statements as submitted. Mary Simonson seconded. Motion carried unanimously.

EXECUTIVE SESSION 6:50 a.m. JoAnn Hooper moved to go into Executive Session. Mary Simonson seconded. Motion carried unanimously.

EXECUTIVE SESSION:

CLOSE EXECUTIVE SESSION 7:25 a.m.: Bobby Koepplin moved to close the Executive Session. Luke Trapp seconded. Motion carried unanimously.

DEPT OF COMMERCE RFP-00134: A general response will be sent in response to RFP-00134.

2015-2016 REQUEST TO COUNTY: The balance at the end of the year will be about \$200,000. Having a balance is needed in order to respond when a project comes up. Detailed information will be provided to the county during the budget process. Bobby Koepplin moved to request four (4) mills from the county. Mary Simonson seconded. Motion carried unanimously. Administrative requests from the City and County need additional discussion. There are several outstanding financing items including the administrative budget that will be reviewed at the July meeting.

I-94 RDC: Working to re-educate new staff at National Guard regarding infrastructure development. A letter and invoice has been sent for \$61,245. The National Guard contracted with the Weed Board to spray their site; will spray boulevards also. The road has some cracks that need to be repaired and/or replaced. Pushing Kuechle, Paras and Moore Engineering to complete the project. A conference call can be held to deal with site clean-up, etc. A larger "Land for Sale" sign and smaller signs to the site entrance are needed. Bobby Koepplin will check with Newman Signs to put billboard on site and we retain rights/fees. George Gaukler moved to spend up to \$5,000 of marketing funds on a larger sign. Luke Trapp seconded. Motion carried unanimously.

DIRECTOR'S REPORT:

1. PACE Development-Owners of the lot at the corner of Central and Main who want to construct a gas station/liquor store/c-store, about a \$1.5 million project. They want to purchase the about 6,500 sq. ft.

at the east end of the Rosebud parking lot. It would be a public sale and may include repair to some of the lot and shared parking. The lot needs a wider entrance. DOT approval is needed.

2. Childcare Program-Clarifications: If funds are depleted in one allocation, need to request Board approval to transfer; this program applies to full time slots only. Barnes County Social Services reviewed the program application and will help monitor recipients to ensure slots continue to be filled. Will have a press release announcing program. The Valley City Children's Center is finalizing their application to the state. We expect to have a project from Grace Free Lutheran Church and one provider who wants to expand outside of the home.
3. Programs will be included in the next flyer.
4. Twenty letters were sent to potential new members. Will follow-up to increase membership.
5. Data Tranz-Research equity sale.
6. Renaissance Zone-Received a five year extension. Reviewing add-on areas, can add 10 blocks. Information will be sent. Provide input on areas that could see improvements of at least 50%.

There being no further business, President Paige Bjornson adjourned the meeting.

Respectfully Submitted

Jennifer Feist
Director of Development