

**VALLEY CITY – BARNES COUNTY DEVELOPMENT CORPORATION BOARD MEETING**  
**December 13, 2021 at 6:45 a.m.**  
**Regional Technology Center (Training Lab), 415 Winter Show Road SE**  
**Valley City, ND**

**AGENDA**

1. Call to Order/Roll Call
2. Changes to the Agenda
3. Minutes
4. Financial Statements

Executive Session

Motion to hold Executive Session to discuss 1) Freedom Machine Group, LLC 2) Peltier Properties, LLC 3) Valley West Mall 4) Matt Jorissen and 5) Eagle Creek as authorized by NDCC Section 44-04-18.4, Confidentiality of trade secret, proprietary, commercial, and financial information, NDCC Section 44-04-19.1(9), Open records and open meetings – Exemptions for attorney work product, attorney consultation, and negotiation preparation; and NDCC Section 44-04-19.2, Confidential or closed meetings.

Convene Executive Session

Motion to Close Executive Session and Return to Open Meeting

5. Freedom Machine Group, LLC
6. Peltier Properties, LLC (Conflict of Interest)
7. Valley West Mall (Conflicts of Interest)
8. Matt Jorissen (Conflict of Interest)
9. 2021-2022 Budgets (Except Classes 100, 150 & 400 – Includes Staff) – Includes Requests to the City of Valley City for Roundtable Funds and Small Projects
10. Director's Report
  - a. Sales Tax Extension (Timeline, Funding Source to Promote Renewal)
  - b. NW Industrial Park Building Sale
  - c. Close VCDC ???
  - d. Relocation Funds for New Employees to Help Cover Costs (Requests from 2 Primary Sector Businesses)
11. Performance Evaluations (R&R Coordinator, RDS & Director)
12. 2021-2022 Budgets
  - a. Request \$66,000 per year for 3 years to fund RDS position from City of Valley City
  - b. Approve salary adjustments for R&R Coordinator and RDS effective October 1, 2021
  - c. Administrative-No salary adjustment shown for Director
  - d. Approve Budgets
13. Adjourn